



REGIONAL CONTINUUM OF CARE COUNCIL
Tuesday, November 27, 2012
MINUTES

- **CALL TO ORDER:** Meeting called to order at 10:01 with introduction of members in attendance.
- **MINUTES** of October, 2012, distributed in advance, approved by consensus.
 - ***Rating and Review:*** Larissa Tabin (Chair Rating and Review) and Holly Younghans (Steering Liaison) described the recommendations of R & R with respect to the HUD CoC NOFA released on Nov. 9th. The NOFA makes several changes. R & R reviewed the NOFA and have amended local criteria to mirror HUDs changes. Some of the changes are specific to rating and ranking of all projects: Applications will be scored on 130 points rather than 100; applications need to score at least 97 points (75%) in order to be included in funding; new and renewal, including Shelter Plus Care must all be ranked and placed in one of two funding tiers. Recommendations have been made to the Steering Committee. R & R presented Calls for Proposals and Scoring Criteria for New and Renewal Projects. to *Action:* Ask the full body to approve the Calls for Proposals, minimum score requirement, and criteria as presented. (Approved: 27-0-2 abstaining).
 - **Note:** from RTFH- projects will need to pull the 0213 UDE report for the local application. Imelda provided the Service Point - ARC designation for creating this report. Agencies will need to run their own reports. Help desk support, as always, is available. In subsequent discussion in the meeting, a deadline of Dec. 15th was set for agencies to pull the UDE report.
 - ***CoC Competition:*** As noted by R & R the CoC NOFA has many changes. One requirement is placing project applications in rank order recognizing that there are two funding Tiers. The tiers are funding lines based on the level of funds that HUD expects to be available based on their current funds available. Tier one is the equivalent of the renewal demand (formerly called hold-harmless) minus 3.5%. Tier 2 is based the balance of the final funding demand. Locals CoC must have a strategy and process to determine with projects are placed in Tier 1. HUD outlined the national process for reaching Tier 1: Across the broad cut, rank order applications, review applications for threshold requirements, reallocate funds for projects not meeting the threshold; fund projects in the order provided by the CoC but give priority to funding in a specific order (found in the NOFA) which gives preference to renewal projects that are eligible and performing, followed by projects created by reallocation, and so on.

There are multiple strategies for reaching Tier 1: score and rank order all projects and those falling above the HUD Tier 1 funding line are placed in Tier 1 regardless of project type; prioritize performing renewals in Tier 1, take across the board cuts, etc. There are some questions about the Tier 1 funding amount included in the NOFA, such as where are the hold harmless dollars we were assured we would receive when we merged the City

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and County, how is the 1.25% allocation for a CoC planning grant treated in the Tiering formula? A summary from the Steering Committee discussion was provided to the RCCC members.

After discussion, the RCCC took the following *actions*:

- Mirror the HUD process, placing all eligible renewals with 97 (75%) or more points in Tier 1 (projects below the threshold will be reallocated) (Using the approved R & R criteria above). (Approved 22-0-2 abstaining).
- Proportionally reduce renewal allocations to place all renewal projects meeting the threshold in Tier 1. (Approved: 26-0-2 abstaining)
- Place the Planning grant immediately after the lowest ranked renewal project in Tier 1 (specific comment on the motion was as long as this had its own funding and did not require additional reduction from renewals). (Approved: 29-0-2 abstaining).
- Place the HMIS Renewal Project in #1 position in Tier 1. (Approved 23 -0- 3 abstaining)
- Require all projects included in the application to take less than 7% in administrative support in order to earn HUD bonus points. (22-0-3 abstaining).
- Use reallocated funds in Tier 2 for two purposes: 1) Create rapid-re-housing projects to help replace the capacity the CoC lost when the HPRP program sunset; 2) enhance the capacity of the regional HMIS to meet the demands of HEARTH. (23-0-4)
- Endorse the R & R, Scoring, and Lead Agents to move forward on the CoC Application (Approved: consensus).
- Empower a subcommittee of CoC Action committee members, Lead Agents, and consultants to prepare a Planning Grant for submission by the Collaborative Applicant (Approved: Consensus).

Additional notes on the NOFA:

As always, new permanent housing bonus projects need to follow HUD requirements.

In addition to the local process, applicants will need to complete and submit the HUD project application in E-Snaps. Technical assistance for project applications will be available from Camey Christensen for projects in the City and from Megan O'Dowd for projects in the County.

Calendar / deadlines: Another new NOFA feature is an expedited process: Applicants wanting to receive maximum points must meet two deadlines: 1) solicit and receive all new and renewal project applications at least 30 days prior to the federal competition deadline and 2) review and notify project applicants outside of e-snaps if the project will be included in the CoC request for funds, and if there will be a reallocation of funds. The RCCC has set 4:00 PM on December 17th as the project application deadline; January 3rd as the notification deadline. It is the intent of the R & R that projects that do not meet the threshold will be notified prior to the public announcement. Agencies are responsible for meeting local deadlines. Please refer to the NOFA Local Process calendar.

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- ***Request for Steering Group Nominations:*** The annual nomination for Steering Committee members is set for the January meeting. RCCC members are encouraged to nominate individuals that they feel would be good representatives of various subgroups, subregions, or services. (Steering Committee seats are not intended to represent specific agencies.)
- ***Note:*** The Veterans Homeless Prevention Demonstration Project (VHPD) data agreement for evaluation was updated by the national consultants. The revised agreement has been reviewed and returned.
- **Subgroup and Liaison Reports**
 - Legislative Liaison – Rosemary Johnston
 - Employment and Housing and Services Action Subgroups - Dave Siegler the Action subgroups have submitted a report that is now available for distribution. The group completed outreach to the Workforce Partnership – Peter Callstrom and to County Behavioral Health – Mental Health Piedad Garcia. Dr. Garcia has agreed to join the RCCC. There is an interest in long term income sources and work happening with at least five different databases. Given the timing of this year’s NOFA the Employment subgroup plans to postpone the Annual Employment Forum from its typical February schedule.
 - Alliance for Regional Solutions- Laurin Pause - Project Homeless Connect in north coastal served about 110 persons, about 35% received DMV services, and approximately 85 received flu shots, HHSA eligibility services. In the Winter Shelter, Operation Hope and ICS, about 40 beds were filled. ARS and ISN providers in north region are receiving Service Point training to expand data collection for the program.
 - Downtown Leadership – Blitz Week in Downtown San Diego accomplished 84 permanent housing placements in three days using targeted mainstream and VASH vouchers from the SD Housing Commission and County Department of Housing and Community Development and Full Service Partnership supports. A brief, yet striking, video was created with some of the people who received housing from the effort. One creative feature of Blitz Week was securing units with private funds and a transition-in-place model so that the person could move into the place that would be their permanent home, even while they were completing the process of securing the permanent voucher.
 - Keys to Housing – A draft of the first annual report on Keys was submitted to the Homelessness Working Group and a draft letter has been prepared to submit to Todd Gloria, Chair of the Keys advisory council. Dolores Diaz has completed presentations of the Keys Toolbox to nearly all jurisdictions in the CoC. Most have taken formal or other actions to endorse Keys.
 - MHSA - Tricia Tasto Levien: About \$2 million is available in the County for MHSA capital projects. SD HOPE is working to expand services in areas outside of downtown San Diego.
 - HHSA – Members were reminded about the HHSA Student Activation Project. For more information,
 - Project Homeless Connect, South Bay – The first South Bay Project Homeless Connect was held on Nov. 14th and served approximately 83 persons. Health, housing, and information and referral services were some of the services offered.

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- HAWK – Data Governance – Mielle Schwartz, Holly Younghans, Imelda Mc Clendon - Point In Time Count We All Count of unsheltered (street) homeless is January 25th - - Sheltered Count is the night of the 24th. Contact Dania Brett or Cindy Williams for additional information. All volunteers should register on the RTFHSD.org website. This year there is a special outreach to youth using youth service providers. Groups from the marines and from the sherrif department have volunteered to assist, particularly in the northern and eastern sub regions.
- Housing and Services – Dave Siegler – see combined report, above.
- Governance and Administration and the Manual Committee continue to work towards an updated manual that could serve as a governance document as well as an introduction to the RCCC.
- Plan and Planning - Reminder – There are two sessions on November 28th San Diego Grantmakers Homeless Working Group with Consultant Ian De Jong looking at current trends and Capacity Building. Please join in the community conversation.
- STEERING GROUP Report
 - AB109 Homeless Housing Pilot Project – As you know, in October the Community Corrections Partnership approved a pilot housing project for homeless AB109 participant. A cross-department subgroup is currently working on a manual and implementation protocols for the pilot. Part of the design is for RCCC member agencies which are participants in HUD contracts and which are registered in the probation community registry can be sources for the housing pilot. Watch for more information.
 - NAEHCY – New efforts for homeless children and youth have been initiated by NAEHCY with a kick-off luncheon. Karen Alexander notes that the next meeting will be held on January 9th. Over the past 18 months, youth have also become more of a focus for HUD. Watch for more information as these efforts take shape in the community.
- ANNOUNCEMENTS/ OTHER BUSINESS:
 - Watch for more information about the CoC NOFA during the break.

HAPPY HOLIDAYS! /
Adjourn until January meeting.